

# EKHAYA ATHLETIC CLUB

The Ekhaya Athletic Club comprises of the following:

## *Executive Members*

Members:      Contact details:

• Chairman	Steven Sekoale	072 982 0425
• Vice Chairman	David Ndou	082 389 2446
• Secretary	Busisiwe Khumalo	083 359 3252
• Treasury	Maureen Mbatha	081 894 4124

# EKHAYA ATHLETIC CLUB

The Ekhaya Athletic Club postal address:

*PO BOX 401188*

*CLEVELAND*

*2022*

# EKHAYA ATHLETIC CLUB

## CLUB MEMBERS:

1. Ntebogeng Sekoale
2. Tjadi Ramontja
3. Agri Makhubele
4. Mpho Lamola
5. Angel Lebea
6. Mpho Nkutha
7. Thando Nkutha
8. Kedibone Ntsimbe
9. Keabetsoe Dlamini
10. Manthe Ribane
11. Gavin Lebuso
12. Hope Makhubele
13. Kelvin Mokoane
14. Sharon Pelo
15. Tshepo Lebone
16. John Tshimtagila
17. Mary Gatungo

18. Zoewy Mahlangu
19. Nelly Mkhonza
20. Tsholopelo Gololo
21. Phumla Ntsele
22. Dumisani Mavimbela
23. Lesogo Pule
24. Thabiso Moraka
25. Nhlanhla Hlelo
26. Phindile Mazibuko
27. Phila Myeza
28. Noku Mabitsela
29. Veronica Maluleke
30. Alan George
31. Nokwanda Nkosi
32. Themba Phire
33. Pelisa Sindelo
34. Ephraim Mokwatse

## **EKHAYA ATHLETIC CLUB**

# **CONSTITUTION**

### **1. DEFINITIONS AND TERMS**

Wherever the following terms and expressions are used in the text of this Constitution, they shall have the meaning, which is hereby ascribed to them.

- i) "The Constitution" shall always stand for the Constitution of Ekhaya Athletic Club.
- ii) "The Club" shall always mean the Ekhaya Athletic Club.
- iii) "C.G.A." shall stand for Central Gauteng Athletics.
- iv) "A.S.A." shall stand for Athletic South Africa.
- v) "The Chairman", "The Secretary", "Treasurer" and "Vice Chairman" shall always mean the officials of the Ekhaya Athletic Club as specified.

### **2. THE NAME**

The name of the Club shall be Ekhaya Athletic Club

### **3. ADDRESS**

- i) The postal address shall be PO Box 401188 Cleveland 2022  
The physical address: 29 Kerk Street  
Johannesburg  
2000

### **4. COLOURS**

- a. Athletic Vest: Navy and gold
- b. Shorts/Tight Navy and gold

## 5. AIMS AND OBJECTS

The aims and objects of the club shall be to foster, encourage, improve, control and manage the sport of Amateur Athletics in all its forms, in the area under its control and jurisdiction.

## 6. WAYS AND MEANS OF ACHIEVING AIMS AND OBJECTS

- i) By affiliating to the C.G.A.
- ii) By providing suitable grounds, premises, facilities, equipment and other conveniences necessary for the practising and carrying out of sport of Amateur Athletics.
- iii) By squiring in all legal manner of means, such property, both movable and immovable as may be required to achieve the aims and objects and objects of the Club.

## 7. MEMBERSHIP

- 7.1 Membership is open to all persons.
- 7.2 Application for Membership must be done in writing and will be accepted at a meeting of the Committee of the Club.

## 8. MISCONDUCT OF MEMBERS

Should any Member, in the opinion of the Committee commit any wilful breach of the rules or by-laws of the Club, or be guilty of improper, dishonest or unsportsmanlike conduct or fail to make payment of monies due to the Club after due notice, or be guilty of conduct in any way offensive to members, or introduce into the Club any person whose presence therein shall be prejudicial to the interest of the reputation of the Club, or objectionable to the Members, or should any Member be guilty in the opinion of the Committee, of conduct unbecoming or prejudicial to the interests and reputation of the Club, whether within the Club's presence or outside them, the Committee shall have power to:

- 8.1 to expel such Member; or
- 8.2 to suspend such Member or to deprive him or her of any or all the rights, benefits and advantages of his or her membership during such time or period as the Committee in its absolute discretion may deem fit and advisable; or
- 8.3 to call upon such Member in writing through the Secretary to resign and if he or she fails to resign within (7) seven days of date of such request, to expel such member; or

- 8.4 to call upon such Member to appear before the Committee and there explain his or her conduct and should such Member fail to appear when called upon, to suspend or otherwise deal with such member in terms of point 8.1
- 8.5 Any decision of the Committee in terms of point 8.1 shall be notified to the Member concerned in writing.

Any decision of the Committee in terms of point 8.1 shall be notified to the Member concerned in writing.

Any Member who is expelled or suspended or otherwise dealt with by the Committee in terms of 8.1 shall have the right to appeal within (14) fourteen days after the posting of the Notice, against the decision of the Committee, to an Extraordinary General Meeting of the Members, which shall be convened forthwith upon his/her notifying in writing of his/her desire to that effect, to the Secretary.

The fact that any such decision of the Committee as herein contemplated shall be under appeal shall not have the effect of suspending the operation of such decision pending the hearing of the appeal.

## **9. COMMITTEE**

The Management of the affairs of the Club shall be under the control of the Committee.

The Committee shall consist of:

- i) Chairman; Vice Chairman; Secretary; Treasurer and Two Additional Members.
- ii) Every Member of the Committee as set out above shall be entitled to one vote at Committee Meetings with exception of the Chairman who in addition to a deliberate vote shall also have a casting vote.
- iii) Members of the Committee as set out above shall also be elected annually at the Annual General Meeting of the Club.  
 The names of the nominated Members as set out above must be submitted to the Secretary within 14 days after the date of the notice of the Annual General Meeting.
- iv) Should any vacancies occur in the Committee, the remaining Members shall have the power to fill such vacancies except that of the Chairman who has to be elected by a General meeting, and to appoint, whenever necessary an acting Chairman pending the election of such Officers.

- v) The Committee as defined in Clause 9 (ii) shall meet at least once a month.

#### 10. POWERS OF THE COMMITTEE:

The powers of the Committee shall be –

- a. To appoint Sub Committees for the purpose it may deem necessary to further the aims and objects of the Club and to receive, consider and deal with all reports of such Sub Committees.
- b. To appoint Club Captains for the various facets of the sport and empower them to represent the Club on CGA meetings on the facet they represents.
- c. To prepare or cause to be prepared an "Annual Report and Financial Statement Balance Sheet for submission to the Annual General Meeting.
- d. to raise money in such a manner as the Committee may think fit
- e. to secure the fulfilment of any contracts or engagements entered into by the Committee;
- f. In the name of the Club, to institute, conduct, defend compound or abandon any legal proceedings by or against the Club; or its Officers, or otherwise concerning the affairs of the Club and also to compound or allow time for payment or satisfaction of any debts due, and of any claims or demands by or against the Club.
- g. To refer any claim or demand by or against the Club to arbitration, and to perform or refuse to perform the award
- h. to sell, lease, alienate or otherwise dispose of part or parts of the movable property of the Club as they may think fit with the consent of the Members at an Extraordinary General meeting called, and to apply the consideration therefrom to such manner and to such purpose as they may think most advantageous to the Club;
- i. The powers of this Committee shall be to enforce the rules of ASA and CGA as an Amateur Athletic Club.
- j. To co-opt any member of the Club who, by reason of special qualifications is able to assist in the management of the Club.



- k. To expel or suspend any member of the Club for conduct detrimental to the interests of the Club, or to refuse to accept any application for membership without assigning any reason therefor.

## 11. MEETINGS

Meetings of the Committee:

- a. The Committee shall meet once every calendar month.
- b. All meetings of the Committee shall be convened by written or verbal notice to be addressed to all Members of the Committee at least (7) seven days before date of such meeting.
- c. In cases of extreme urgency, the time allowed for the convening of a meeting may be reduced at the discretion of the Chairman and Secretary, in which case Members of the Committee may be summoned verbally in person or by telephone to such a meeting.
- d. The quorum at the Committee meeting shall be four (4) except in the case of an emergency meeting.
- e. A Committee consisting of the Chairman and one or two Members of the Committee (3 in all), be delegated to deal with matters of urgency - such matters to be confirmed at the next Committee meeting.
- f. The procedure at all Committee meetings shall be as provided for in this constitution for General Meetings.
- g. Minutes shall be kept of the proceedings at all meetings of the Committee and copies of all such minutes shall be circulated to all Committee Members.
- h. Any elected Member of the Committee who shall be absent from (3) consecutive meetings of the Committee without apologies shall be deemed to have vacated his seat.
- i. The minimum time to give notice of absence for any Committee meetings is 24 hours.

## 12. GENERAL MEETINGS

There shall be two kinds of General Meetings -

1. Annual General Meeting
2. Special General Meeting

## 1. ANNUAL GENERAL MEETING

- a. The Annual General Meeting of the Club shall be held during April each year.
- b. Notice of the Annual General Meeting must be in writing giving the venue, venue, date and time and the Agenda shall be posted to all Members and Office Bearers of the Club at least (21) Twenty-one days before the date of such meeting.
- c. The following business in the order given, shall be dealt with at the Annual General Meeting:
  1. Notice convening the meeting
  2. To read and adopt the minutes of the previous Annual General Meeting and to deal with matters arising therefrom.
  3. To read and adopt the minutes of any Special General Meetings which may have been held since the previous Annual General Meeting and to deal with matters arising therefrom.
  4. To receive the Annual Report of the Club, presented by the Chairman
  5. To receive the Financial Statement and Balance Sheet.
  6. To elect the Members of the Committee of the Club.
  7. To deal with any special business of which due notice has been received at least 30 days prior to the Annual General Meeting by the Committee so that it can be embodied in the Agenda accompanying the notice convening the Annual General Meeting.

## 2. SPECIAL GENERAL MEETING

Special General Meeting of the Club shall be called:

- a. Upon a resolution to that effect by the Committee
- b. Upon a receipt of the requisition for such a Special General Meeting, signed on behalf of at least 20% of the General Club Members in good standing, and giving reasons for holding such a Special General Meeting.
  1. The Secretary shall send out notices in writing to all Club Members within seven (7) days of receipt of such requisition, giving venue, date and time and clearly stating the business of such a Special General Meeting.
  2. The date of such a Special General Meeting shall not be less than (14) fourteen days not more than twenty-one (21) days from date of dispatch of dispatch of the notice convening such a Special General Meeting.
  3. The business of such a Special General Meeting shall be to deal with the special business for which the Special General Meeting has been called.

4. No business other than that for which the Special General Meeting has been called, can be dealt with at such a Special General Meeting unless agreed to by at least two-thirds (2/3) of the accredited delegates present.

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## REPRESENTATIVES OF GENERAL MEETINGS

1. At every General Meeting of the Club, Members in good standing shall be entitled to vote.
2. At every General Meeting of the Club the Members of the Committee shall be entitled to one vote each with the proviso that no one Member shall have more than one vote.
3. Members of the outgoing Committee, provided they are willing to stand, are automatically nominated.

## PROCEDURES AT GENERAL MEETINGS

- i) Quorum
  - a. At least one-fifth of the club members over 16 years of age and in good standing must be represented at the General Meeting to form a quorum.
  - b. Should there be no quorum within the one half-hour after the time for which the General Meeting has been called, the meeting shall stand adjourned for seven (7) days at the same venue and time and the Secretary shall immediately give notice to all Club Members.
  - c. Those Club Members represented at the adjourned meeting shall be deemed to be a quorum and the business for which the meeting was originally called shall be proceeded with.
- ii) The Chairman of the Club shall preside at all General Meeting of the Club. Should the Chairman not be present, the Vice Chairman will preside over the meeting and if the Vice Chairman is also not present, the Members present shall elect from amongst themselves one Member to preside at such General meeting.
- iii) Voting at all General Meetings shall be by a show of hands.
- iv) The Chairman shall have a deliberate vote as well as a casting vote.
- v) Minutes shall be kept of the proceedings at all General Meetings of the Club and certified copies of such minutes shall be posted to all Members of the Committee and all Club Members in good standing.

### 13. FINANCES

1. The Finance of the Club shall accrue in the following manner -

- i) By Membership fees
- ii) By gifts, grants, donations and legacies
- iii) By interest on investments
- iv) By profit on sales of refreshments at sports meeting programmes and other sales.

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- 2. All moneys accruing to the Club shall be deposited in a banking account in the name of the Club.
- 3. All moneys and other assets belonging to the Club shall be under the control of the Committee of the Club.
- 4. As far as it is practical, all payments made on behalf of the Club shall be made by cheque plus adequate vouchers shall be obtained for all such payments.
- 5. The Officials of the Club authorised to sign cheques on its behalf shall be the Treasurer and either Chairman or Secretary.  
All cheques must be signed by two signatories.
- 6. The Treasurer shall keep proper books
- 7. Financial Statements (Audited if possible) should be submitted to each AGM and the Treasurer shall give a brief report on the finances of the Club at every meeting of the Committee
- 8. The Committee may order an audit of the accounts at any time.
- 9. The Financial Year shall be during November each year

### 14 AMENDMENTS TO THE CONSTITUTION:

The Constitution shall only be amended at the AGM or a SGM called specifically for the purpose of amending the Constitution.

**15 DISSOLUTION OF THE CLUB**

The dissolution of the Club may only be affected when -

- a. A resolution supported by at least 70% of the Members in good standing and passed at a SGM called specifically for this purpose.
- b. On the dissolution of the Club, the assets and liabilities of the Club shall be transferred to .....

Signed: Chairman.....

Vice Chairman/Secretary ..... *Bimalo* .....

Date

*24.11.2015*